TENDER

for

Procurement of All in one PC/Desktop computer, UPS for computer and Online UPS for laboratory equipment for ASSAM & BIHAR

under the project "Indo-German Programme on Universal Health Coverage (IGUHC)", India

Tender Number: 91157376

Date: 10th November 2021

Brief Tender Notification

Particulars	**Description**
Purpose of Tender	Procurement of All in one PC/Desktop computer, UPS for computer and Online UPS for laboratory equipment for ASSAM & BIHAR as per the below Terms of Reference.
Tender reference number	**91157376**
Date of tender announcement	**10th November'2021**
Site visit by interested bidders	**Not Applicable**
Last date to submit pre-bid queries by the interested bidders	**17th November'2021**
Last date to provide clarification to the queries. All the queries will be answered in the form of (Frequently asked question) FAQ and will be uploaded on the respective website portals	**19th November'2021**
Last Date and time for submission of bids	**26th November'2021, by 17:30hrs**
Mode of Submission	Bids to be submitted in sealed envelope as per the given instructions.
Validity of Bids/ Offered Price	06 months from the last date of submission of bids i.e. The selected supplier will not be able to vary from their financial bid until the completion of the Order, if awarded by GIZ
Address for Bid Submission	**The Head of Procurement** GIZ GmbH 46, Paschimi Marg, Vasant Vihar, New Delhi-110057

1 Background

The Indo-German Programme on Universal Health Coverage (IGUHC) is part of Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH, Germany's enterprise for international cooperation.

IGUHC works with the Ministry of Health & Family Welfare (MoHFW), the National Health Authority (NHA) and with selected State Governments to provide policy advice and implementation support in the areas of Universal Health Coverage (UHC) and convergence of social security programmes.

IGUHC Programme is also implementing a project on of Corona Measures in India, activities are mainly focused on the States whose health care systems are subject to additional burdens from the large number of returning migrant workers from urban areas. Supporting these States in increasing the COVID testing capacities by upgradation of testing laboratories, and upgradation of hospitals for providing the treatments to COVID patients.

2 Description of tasks

States of Assam and Bihar have requested for GIZ support by providing Computer, UPS for Computer and Laboratory equipment. Thus, to enable the State Governments to provide the treatment to COVID patient in identified hospitals need sourcing of computer and UPS on immediate basis for strengthening of COVID testing. IGUHC is looking for supplier who can provide the computer and UPS as per the given specification in para 4, installation and maintenance support during warranty period.

3 Task to be performed

Following tasks to be performed by the selected supplier;

1. Supply of **Computer and UPS** as per the specification at Health Department of Assam and Bihar States in time bound manner
2. Onsite maintenance and support during the warranty period, this includes repair or replacement.

4 Specifications:

S.No	Item description	Quantity required in BIHAR	Quantity required in ASSAM	Total requirement
1	All in one PC/Desktop computer	9	8	17
2	UPS for computer	9	8	17
3	Online UPS for Laboratory equipment	9	8	17

Specifications for Procurement of Desktop, UPS and Online UPS	
All in one PC/Desktop Computer	Monitor screen display size: minimum 18 Inches (good picture, video quality, and resolution) Processor Type: Intel Core i3 RAM Size: Minimum 4 GB Hard Drive Size: Minimum 1 TB Hard Disk Description: HDD Graphics Coprocessor: Intel HD Graphics Connectivity Type: LAN/ Bluetooth/ Wi-Fi Number of USB 2.0 Ports: Minimum 2 Number of USB 3.0 Ports: Minimum 1 Operating System: Windows 10 Home edition Included Components: Keyboard, Mouse, Monitor, Power Cord and User Manual Warranty: minimum 03 years with Installation and service support
UPS for computer	UPS System with an Ideal Power Backup of 20-30 minutes (suitable for Home Office, Desktop PC) Output Power Capacity: 600VA / 360 W, 230 V Power Cord Length: Minimum 1 meter Recharge Time: maximum 4-6 hours Batteries: Lithium Polymer batteries required. (included) Warranty: minimum 02 years (including parts & labour, and battery)
Online UPS for Laboratory equipment	ONLINE UPS 2KVA including Batteries with an Ideal Power Backup of 60-90 minutes (suitable for electronics laboratory equipment) Output Power Wattage: 1600-1800 W Input Voltage: 220 V | Output Voltage: 230 V Noise Level should be less than 50dB Power Cord Length: Minimum 2 meter Warranty: minimum 02 years (including parts & labour, and battery)

6 Period of Validity of Bids

The Bids shall be valid for acceptance for a period of six month from the date of opening of the tender.

7 Pricing

- The prices quoted must be net per unit **inclusive of all packing and delivery charges** at the State's Health Department of Assam & Bihar.
- Tenderers should clearly specify whether prices quoted are inclusive of VAT/sales tax/GST or not. Where no specific mention is made of VAT/sales tax or other prices will be deemed to be inclusive of sales tax and other taxes/duties.
- Successful tenderers shall not be entitled to any hike in price for any reason other than to compensate the increase in statutory levies during the period of contract. The tenderer is liable to pass out the benefit of decrease/abolition of statutory levies to the GIZ during the period of the contract.
- Prices indicated in the financial proposal /Quotes will be assumed to be covering all type of taxes/levies/cess chargeable by the supplier.
- Any increase /change in the tax components or addition of a new tax component at a later stage which results in a increase of overall price , will have to be borne by the supplier without increasing the contract price, unless the change is only a result of change in tax laws/regulations after the contract was signed.

8 Packaging

a) Responsibility for proper packing.

The bidder will be held responsible for the machine being sufficiently and properly packed for transport by rail/air so as to ensure their being free from loss or injury on arrival at their destination. The packaging of the machine will be done by and at the expense of the Bidder. All packing cases containers, packing and other similar materials shall be supplied free by the bidder and same will not be returned.

9 Terms of Delivery

The bidder shall deliver the machine to the consignee States' Health Departments in good order (of which GIZ, shall be the sole judge) within the limits of time. But if the delay shall have arisen from any cause such as strikes, lock-out, fire accidents riots etc. which the GIZ may admit as reasonable ground for further time, GIZ may allow such additional time required by circumstances of the case.

10 Duration (Delivery period)

Expected delivery time for all the items is within **2 weeks** of award of the contract. For any delay in supply of items after the committed delivery time at the destination, a penalty will be imposed to the supplier as per GIZ rules. Penalty amount will be adjusted with the final payment. Please refer the GTCC guidelines of GIZ for the penalty clause.

In case supply is declared substandard/Fails to comply with specification as mentioned in para 4 tender documents (i.e not fulfilling his obligations) appropriate action that may include forfeiture of security, debarring from future participation in GIZ Tenders or Blacklisting may be invoked.

11 Eligibility Criteria

The supplier submitting a bid must fulfil the following criteria's, the supplier has to submit the documentary evidence against each of the critiera's mentioned below. Non submission/partial submission of documents may lead to disqualification of bid.

1. The bidder must be in this business in continuation for last two years in this business i.e. from Jan. 2019 to till date which should be supported by undertaking on Firm's Letter Head.
2. The bidder must have annual turnover of INR 25 Lakhs or above. The bidder must submit financial reports of last two consecutive Financial years.
3. The bidder should be authorised suppliers/dealers of Computer and UPS equipments.
4. The bidder should have legal statuary status in India.
5. Authority letter from the bidder for providing the service support during the warranty period in state of ASSAM & BIHAR
6. The bidder has to submit the financial quote in Annexure A, partial bid will not be considered.
7. The bidder must submit copy of PAN, Copy of GST certificate and cancelled cheque alongwith above documents in technical proposal.

12 Submission of Bid

Tender will be in two Bid System and should be submitted as follows:

(A) Technical Bid- Envelope "T"

(B) Price Bid-Envelope "P"

Each bid is to be submitted in separate wax sealed envelope marked as "TECHNICAL BID","PRICE BID". Only those who qualifies in Technical bid will be considered for Financial bid.

ENVELOPE -'T'

- Covering letter clearly indicating the list of enclosures.
- The bidder should enclose their original product sheet/ product list along with detailed specification of each product.
- Financial report of last two consecutive Financial years
- Certificate of incorporation or any other legal statuary status in India
- Authority letter from the bidder for providing the service support during the warranty period in state of ASSAM & BIHAR.

ENVELOPE-"P"

- Product serial number, name and quoted price inclusive of all taxes and delivery at the final destination.
- The price should be indicated in words and figures without any overwriting/erasing/cutting/.

Covering Envelop – All the above mentioned wax sealed envelopes (“T” & “P”) must be kept in this sealed envelope – This sealed envelope clearly earmarked "GIZ TENDER FOR computer, UPS for computer and Online UPS for ASSAM & BIHAR ” should be dropped in the tender box on specified date, time at below address:

The Head of Procurement
GIZ GmbH
46, Paschimi Marg,
Vasant Vihar, New Delhi-110057

13 Bid Submission Date

Kindly follow the follow timelines and process to submit the proposal/queries.

Description	Deadline	Email ID	Remarks
Per-bid Queries from Bidders	**17th Nov'21**	**Please send your queries on both the email ids mentioned below:** Johney.reberio@giz.de **and** sanjay.dhar@giz.de	**Please mention the subject line as :** ***Queries- "Proposal for the supply of Oxygen Concentrators, REF. 91151794"*** Pre-bid queries received after this deadline shall not be entertained.
Clarifications given by GIZ	**19th Nov'21**		The response may be prepared in form of FAQ and shall be uploaded on the web portals where the tender has been made live by this date.
Bid Submission deadline	**26th Nov'21** **By 17:30hrs**	Please send the bid only on: The address given. ***Bids received after deadline will NOT be accepted.***	**The Head of Procurement** **GIZ GmbH,** **46, Paschimi Marg, Vasant Vihar, New Delhi-110057**

Queries sent to any other email id, apart from mentioned above will NOT be accepted nor will be responded.

Any bids/supporting tender documents sent after the tender deadline expiration shall also not be considered for evaluation.

Please refrain from making any personal / telephonic / telefax contact on the subject of this tender to any personnel of GIZ India.

14 Authority of person signing document

A person signing the tender form or any documents forming part of the contract on behalf of another shall be deemed to warranty, that he has authority to bind such other and if, on enquiry, it appears that the person so, signing had no authority to do so, the GIZ may without prejudice to other Civil and criminal remedies cancel contract and held the signatory liable for all cost and damages.

15 Subletting of Contract

The Bidder shall not sublet, transfer or assign the contract or any part thereof. In the event of the Bidder contravening this condition the GIZ, will be entitled to place the contract elsewhere on the Bidders account at his risk and the Bidder shall be liable for any loss or damage to the GIZ, may sustain in consequence of arising out of such replacing of the contract.

16 Insolvency and Breach of Contract

GIZ may at any time by notice in writing summarily terminate the contract without any compensation to the bidder in any of the following contingencies, that is to say:

- If the bidder being an individual or if firm, any partner in the bidder's firm, shall at any time be adjudged insolvent or shall have a receiving order or orders for administration of his estate made against him or shall take any proceedings for liquidation or composition under any insolvency Act for the time being in force or shall make any conveyance or assignment of this effects or enter into any arrangements or composition with his creditors or suspend payment or if the firm be dissolved under Partnership Act, or
- If the bidder being a company shall pass a resolution or the courts shall make an order for the liquidation of the affairs or a receiver or Manager on behalf of the debenture holder shall be appointed or circumstances shall have arisen which entitled the court or debenture holders to appoint a receiver or Manager, or
- If the bidder commits any breach of this contract not herein specifically provided for in the tender document. Provided always that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue thereafter to the purchaser and provided also that the bidder shall be liable to pay the purchaser for any extra expenditure incurred thereby put to but shall not be entitled to any gain on repurchased.

17 Opening and Evaluation of Tender

- The following Tenders will be **DISQUALIFIED:**
  - Bids/Proposals received after deadline of submission.
  - Bids/Proposals submitted by fax/email.
  - Incomplete or partial Bids.
  - Bidders not meeting eligibility/commercial suitability

- The Financial bids will be evaluated only in respect of those bidders, which meet the technical bid criteria mentioned above by submitting all relevant documents.

- Based on the offers presented, final selection will be made of the best of the offers with lowest prices.
- GIZ will not pay for expenses or losses, which may be incurred by any bidder in preparation of his Tender.

18 Cancellation of Tendering Action

- The Tendering Action can be cancelled, if

  (a) No Tender has been received which corresponds to the Tender Conditions,

  (b) There have been substantial changes to the basis of the Tendering Action, or

  (c) There are other serious reasons for such a cancellation.

- The Bidders will be informed without delay of the cancellation of the Tendering Action by the GIZ or his authorized representative and of the reasons for the same.

- This tender notification does not entail any commitment on the part of GIZ, either financial or otherwise. GIZ reserves the right to accept or reject any or all proposals without incurring any obligation to inform the affected applicant/s of the grounds.

- Cost incurred towards submitting the bids will in any case not be reimbursed/paid by GIZ

19 Other information

- The State Government will own all the items Computer and UPS.
- Tax clause: As per the Indian Tax Law, tax at source has to be deducted on payments to supplier, if such payments exceed Indian Rupees 30,000 per year
- Service tax will be paid as per law and as per current prevailing rate.

- Confidentiality: All information and documentation given to the Agency is strictly confidential and may be used only for the purposes of completing this assignment.
- Amendments of the Terms of Reference: These TOR may be amended in writing only, subject to agreement of GIZ and the supplier.
- Foreclosure of contract:
  a) In the event of non-performance of the supplier, GIZ reserves the right to foreclose the contract.
  b) In the event of any unforeseen, unavoidable circumstances, GIZ reserves the right to foreclose the contract. The reasons for closing the contract shall be communicated to the supplier.
  c) GIZ reserves the right to take a decision of either continuing or foreclosing the contract in case the Implementation Agreement of IGUHC with the MoHFW/NHA is not signed.

Annexure B: Covering letter

Covering Letter
(To be submitted along with the Proposal/bid on company's Letter Head)

M/s …..……..
……
……
……
……

To,

The Head of Contracts and Procurement
GIZ India, GDCO Office
46, Paschimi Marg, Vasant Vihar
New Delhi – 110 057

Subject: Offer in response to Tender No. 91157376

Dear Sir/ Madam,

I/We the undersigned hereby offer to execute the scope of work and accordingly submit our offer in full compliance with terms & conditions of the bid.

The bid is being submitted as per the instructions mentioned in the tender documents.

Name of the Contact Person	
Mobile Number	
Email Id	
Land line Number, if any	
Office address	

(Signature and stamp of Bidder)

Annexure C: Declaration by the bidder

Declaration by the bidder (to be submitted along with the bid)

I/We the undersigned (herein after referred to as manufacturer) having fully understood the nature of the work and having carefully noted design, specification, terms and conditions, etc. as mentioned in the bid document do hereby declare that,

1. All the requirements of the bid document have been understood properly and accordingly agree with all provisions of the bid document and accept all risks, responsibilities and obligations directly or indirectly connected with the performance of the bid.
2. All the relevant information with regard to proper execution of the proposed work have been understood, with respect to the proposed specifications, its intended end use, availability of required materials and labour etc.
3. Are capable of executing and completing the work as required in the bid and is financially sound to execute the scope of work as per the work execution schedule. We have sufficient experience and are competent enough to perform the contract up to the satisfaction of GIZ. We also give the assurance to execute the scope of work as per the specifications, terms and conditions on award of order.
4. We have no collusion with other bidders, any employee of GIZ or team engaged in executing the scope of work.
5. We have not been influenced by any statement or promises by any employee of GIZ or anyone from the team engaged by GIZ but only by the bid document.
6. We are familiar with all general and special laws, acts, ordinances, rules and regulations of the Municipal, District, State and Central Government that may affect the work, its performance or personnel employed therein.
7. We have never been debarred to undertake similar work by any Government undertaking/department, never been blacklisted or our companies' contract been terminated due to poor performance
8. The submitted offer will remain valid for acceptance for 90 days from the last date of submission of bid.
9. All the information and the statements submitted with the bid are true to the best of knowledge.
10. We are not engage in any kind of child labour nor any of our partner/suppliers are indulge in any child labour activities.

(Signature and stamp of Bidder)
Name:
Seal/Stamp:

Date: