F.A.Q

Queries : Tender No. 833890432 : Guide On Organic Waste Management At Household Level for the Management of Organic waste in India (MOWI)

Sr. No.	Query	GIZ Response
1	Is there any preferred language for preparing the entire guide?	English and Hindi
2	Are there any specifications for the guide regarding the number of pages, size, number of minimum techniques, etc.?	Since the guidebook targets households this should not be lengthy. However, important details can be annexed to the guidebook. The length of pages of guidebook should be restricted to 36 pages of A4 size. All relevant techniques for management of organic waste at household level should be captured in the guidebook and this should use easy language and to explain the process should use illustration and graphics, almost like a illustrative book. The consultant needs to develop the guidebook in an interactive pdf, with buttons guiding the user through different sections and technologies.
3	In the absence of an acceptable case study in the mentioned locations, will GIZ help us identify the same?	Case studies are to be identified from states. Consultant should seek appropriate technique to identify practitioners for documenting appropriate cases. GiZ will support through its team located in capital of 3 states to help identify practitioners.
4	Regarding creative interactive tool (offline), are you looking for a simple application that addresses waste audit or stores information about techniques for managing organic waste and help one select the method as per the requirement?	The tool should be a simple IT based solution to help user understand and choose suitable technique in a step by step manner for managing organic waste at source depending on various local conditions including but not limited to, waste quantity, generation frequency, metrological conditions etc.. It should support as a decision tree and also evaluate the impact.
5	Regarding launch event: a. What will be the mode of the event - online/ offline/ hybrid?	The consultant will be required to support in an ongoing event under the broad project of MOWI to launch the guidebook cum tool. The event mode will be online/hybrid. In case of Hybrid the location will

	b. In case of an on-ground event, any preferred location? c. What will be the target audience for the launch event? d. Any specific requirements regarding guests and numbers of participation?	be Delhi. This will be a national level event with participation from central, state and city governments and other stakeholders including households/citizen representatives. The consultant will be required to support the launch as well prepare a short video on guidebook cum tool.
6	Please help us with the format in which we have to finally provide the infographic guidebook in, like it would be pdf, ppt or in any other format. Please confirm.	The guidebook needs to be provided in print ready format i.e. illustrator or in-design file. All the open files, illustrations, graphics and photographs separately too. The final output by the consultant should be available for users and should be compatible for use in both desktop and mobile.
7	For an offline Interactive tool, do we have to only make a pictorial display of different choices made by the user on the basis of the decision tree or we have to make a kind of an offline app on python or java where the user can actually select different options step by step.	The tool should be a simple IT based solution to help user understand and choose suitable technique in a step by step manner for managing organic waste at source depending on various local conditions including but not limited to, waste quantity, generation frequency, metrological conditions etc. It should support as a decision tree and also evaluate the impact.